

Rates and conditions

Rates:

rates are inclusive of morning tea, lunch and afternoon tea. Menus are displayed on notice board at the entrance.

Babies: \$91 per day or \$70 per half day
2-3yrs old: \$91 per day or \$70 per half day
3-5yrs \$91 per day or \$70 per half day
Casual \$120 per day / \$20.00 per hour

My child will be in for: ___ full days at \$_____ per day **and / or** ___ half days at \$_____ per half day

Child Care Benefit - (CCB)

It is the parent's / guardian's responsibility to register with Centrelink for child care benefit and Child Care Rebate; and to provide the centre with the DOB and Customer Reference Numbers for the child and the responsible parent.

Terms and conditions of enrolment

1. Payments are required two weeks in advance and must be paid each week. Two week's notice in writing of cancellation of care must be given. Use parent communication diary at reception.
2. Cancellation of care by Broome Daycare from the centre will follow these guidelines;
 - A) if a family fails to pay their day care after four (4) weeks in arrears.
 - B) if a child's behaviour is a safety concern and endangers other children.
 - C) family failure to follow the behaviour management program recommended by the centre. Or
 - D) if documentation of behaviour over a 2 month period shows a child has negative behaviour such as: swearing, hurting other children, hurting carers or damage to centre equipment.
3. There is a holiday fee of 75% of your fees when you go on holidays and wish to hold your day care place.
4. Public holidays, sick days, rest & recreation day, work related days off, natural disaster - centre closure (cyclones) are to be paid for as a per normal booking.
5. Any government subsidy will be deducted from the above mentioned rates.
6. No fee relief will be given until Broome Daycare centre has been notified by Centrelink.
7. It is the responsibility of the parent to renew their child care benefit every twelve months or each financial year. No fee relief will be given if child care benefit has been cancelled by Centrelink.
8. The morning session: 7.30am till 12.30pm The afternoon session: 12.30pm till 5.30pm
9. Full day sessions: 7.30am till 5.30pm
10. All parents must observe the exclusion policy for contagious or infectious diseases, such as: conjunctivitis, measles, cold sores, diarrhoea, and impetigo (school sores), chicken pox.
11. A late pick-up fee will be charged if children are not collected by 5.30pm.
12. Families on JET will need to GIVE THEIR JET LETTER to the Centre for Centre Compliance.
13. Anticipated hours of arrival and departure of my child will be:

Face painting

I (parent / guardian) _____ do / do not give permission for the staff at Broome Daycare centre to face paint my child , _____ . To the best of my knowledge my child does not have any allergies or skin conditions that will be aggravated by the use of face painting products.

Parent signature _____ Date _____

Kindy / after school transport

Please sign attached form. I understand that the enrolment and transportation booking for my child to attend the centre is my responsibility. I give permission for my child to be transported by staff of Broome Daycare centre in the Broome Daycare centre bus or troop carrier from their particular school to after school care. (Please circle)

St Mary's Kindy & Pre-primary
 Broome Kindy & pre-primary
 Cable Beach Kindy & Pre-primary
 Roebuck Kindy & Pre-primary

Parent / guardian signature: _____ date: _____

Excursions

We will request the parent/s or guardian/s of your child to sign a "permission to go on excursion" form when an excursion is being planned. If you do not wish for your child to leave the centre at anytime, please provide a letter. This letter will be placed on your child's enrolment form for future reference.

I give permission for my child/ren to be taken to the following places in a controlled area under the supervision of Broome Daycare centre staff.

Please circle:

Sun Cinemas Weld St Broome Broome	Courthouse Cnr Stewart & Hamersley St Hamersley St	Town Beach Playground	Library Robinson St
St John Ambulance Grassed Area 4 Jones Place Broome	Fire Station Walcott St Broome	Boulevard Shop Centre Frederick St Broome	Shire Admin Weld St Broome
Di Marchi Park Di Marchi Rd Broome	Sunset Park Koolama Drive		

Parent / Guardian Signature: _____ Date: _____